

CONSTITUTION
and
BYLAWS
of the
SLOVAK CATHOLIC SOKOL



Under the Fostering Care of
St. Martin the Bishop

Amended at the 33rd Convention
Held August 4 – August 7, 2019
in Cleveland, OH

Effective Date: January 1, 2020

P R E A M B L E

We, the Slovak people of America, grateful to Almighty God for the civil and religious freedom and liberty which He has given us, and seeking His blessing upon our endeavors to pass on to succeeding generations, the same, unimpaired freedoms, do hereby establish this Constitution and Bylaws of the Slovak Catholic Sokol.

CHARTER

THIS IS TO CERTIFY that the undersigned do hereby associate themselves into a corporation and by virtue of the provision of an Act of the Legislature of the State of New Jersey, entitled "An Act to incorporate associations not for pecuniary profit approved April 21, 1898, and the several supplements thereto and acts amendatory thereof."

FIRST: -- The name of the corporation is "Slavonian Roman and Greek Catholic Gymnastic Union Sokol of Passaic, N.J."

SECOND: -- The purposes for which this corporation is formed are to provide relief for members in case of casualty or death, to discourage intemperance, to diffuse the principles of charity and benevolence and to inter the deceased members thereof.

THIRD: -- The location of the principal office of this corporation is at 75 Third St., Passaic, N.J., the name of the person in charge thereof upon whom process may be served is Joseph Kalafut.

FOURTH: -- The number of trustees of the corporation is five.

FIFTH: -- The names of the trustees selected for the first year are:

Joseph Kalafut, 35 Jefferson St., Passaic, N.J.;
Matus Hussy, 195 Fourth St., Passaic, N.J.;
John Moss, 39 Center Street, Clifton, N.J.;
Jacob Plucinsky, 243 Third Street, Passaic, N.J.;
Michael Kalafut, 35 Jefferson St., Passaic, N.J.

SIXTH: -- The society is also to have one or more offices in the United States.

IN WITNESS WHEREOF the parties hereto have hereunto set their hand and seals this first day of December nineteen hundred and five. Signed, sealed and delivered in the presence of
HENRY H. RUST

Joseph Kalafut
Matus Hussy
John Moss
Jacob Plucinsky
Michael Kalafut

COUNTY OF PASSAIC]
STATE OF NEW JERSEY] SS.

BE IT REMEMBERED that on this day of December, in the year of our Lord, one thousand nine hundred and five, before me, the subscriber, a Master in Chancery of New Jersey, personally appeared Joseph Kalafut,

Matus Hussy, John Moss, Jacob Plucinsky and Michael Kalafut, who I am satisfied are the persons named in and who executed the foregoing instrument, and I having first made known the contents thereof, they did thereupon each acknowledge that they signed, sealed and delivered the same as their voluntary act and deed, for the uses and purposes therein expressed.

HENRY H. RUST

Master in Chancery of New Jersey

ENDORSED:

"Received in the Clerk's Office of the County of Passaic on the 5th day of December, A.D. 1905, at 4 o'clock in the afternoon, and recorded in Book "O" of Certificates of incorporation for said County, on page 344 etc."

JOHN J. SLATER, Clerk

Filed and Recorded Dec. 8, 1905

S.D. DICKINSON,
Secretary of State

We, the undersigned, Trustees of SLAVONIAN ROMAN AND GREEK CATHOLIC GYMNASTIC UNION SOKOL OF PASSAIC -- an association incorporated under and by virtue of the provisions of an Act of the Legislature of the State of New Jersey, entitled "An Act to incorporate associations not for pecuniary profit," approved April 31, 1898, and the several supplements thereto and acts amendatory thereof, do hereby file an Amended Certificate of Incorporation of said Association under and by virtue of the aforesaid Act and its several supplements and amendments.

FIRST: -- The name of the corporation is: "ROMAN AND GREEK CATHOLIC GYMNASTIC SLOVAK UNION SOKOL."

SECOND: -- The purposes and objects for which this corporation is formed are: To unite fraternally all persons, male and female, of the Catholic persuasion; to disseminate the principles and tenets of Catholicism; to educate and instruct its members in the Slovak and English languages in order that said members may become true children of the Slovak Nation and faithful citizens of the United States of America; to encourage, foster and promote industrial training and activities among its members; to spread the spirit of patriotism; to furnish refined entertainments and instructive lectures; to provide for the relief of disabled and destitute members and to maintain a fund for that purpose; to contract with its members for the payment of death benefits and render other assistance in interring its deceased members, according to the rules and Bylaws of the association; to provide for the

giving of financial aid to such of its members as may become poor, in need or destitute; to establish a fund for the purpose of uplifting morally, as well as defending, the honor and reputation of the Slovak Nation; to establish such funds as shall be necessary for carrying out the above mentioned objects and for defraying of the expenses of the corporation, said funds to be derived from assessments or dues collected from the members of the corporation; to have a lodge system of a supreme lodge and subordinate lodges; to have perpetual succession *by its corporate name; to sue and be sued; to complain and defend in any court of law or equity; to make and use a common seal; to make bylaws not inconsistent with the laws of the State of New Jersey, of the United States or any other State, for management of its property and the regulation of its affairs; to contract and be contracted with; to take and hold by lease, gift, grant, purchase, devise or bequest any property, real personal or mixed, for the objects of the corporation; to borrow money for the purpose of the corporation and issue bonds therefore, and to secure the same by mortgage; to exercise any corporate powers necessary to the exercise of the powers above enumerated and given.

THIRD: -- The purposes, objects or business of this corporation are to be carried on in the State of New Jersey, as well as in all other States of the United States of America.

FOURTH: -- The number of Trustees of the corporation shall be five, and they shall hold office for such terms as the Bylaws shall provide, and until their successors shall be elected.

FIFTH: -- The corporation may have an office or offices outside of the State of New Jersey for the convenience of its officers and trustees.

SIXTH: -- The corporation shall maintain an office in New Jersey, in the City of Passaic, and shall have a registered agent of the said corporation in New Jersey, upon whom process may be served.

SEVENTH: -- The period of existence of this corporation shall be unlimited.

IN WITNESS whereof, we have hereunto set our hands and seals this Twenty-fourth day of January, in the year of our Lord, one thousand nine hundred and sixteen.

Signed, sealed and delivered in the presence of:

JAMES H BOLITHO
STEPHEN V. KNOTEK

M. A. Davala, L.S.
. Gustav Kosik, L.S.
Joseph Stica, L.S.
S.J. Bench, L.S.
A. Andrascik, L.S.

STATE OF NEW JERSEY]
COUNTY OF MORRIS] SS.

BE IT REMEMBERED, that on this Twenty-fourth day of January, A.D. nineteen hundred and sixteen, before me, the subscriber, a Master in Chancery of New Jersey, personally appeared Michael A. Davala, Gustav Kosik, Joseph Stica, Stephen Bench, Adam J. Andrascik, who I am satisfied are the persons named in and who executed the foregoing Certificate of Incorporation, and I having first made known to them the contents thereof, they did severally acknowledge that they signed, sealed and acknowledged the said Certificate of Incorporation for the uses and purposes therein expressed.

JAMES H. BOLITHO
Master in Chancery of New Jersey

STATE OF NEW JERSEY]
COUNTY OF MORRIS] SS.

MICHAEL A DAVALA and STEPHEN KNOTEK, being duly sworn upon their oath according to law, depose and say: that they are respectively President and Recording Secretary of the "Slavonian Roman and Greek Catholic Gymnastic Union Sokol of Passaic, N.J." Incorporated, that a true copy of the within amended Certificate of Incorporation of said association was duly submitted to the members thereof, and that the execution, recording and filing thereof, was authorized by the vote of two- thirds of such members present at such meeting. Sworn to and subscribed before me, at Rockaway, New Jersey, this 25th day of January 1916.

M. A. Davala, President
S. V. Knotek, Secretary
JAMES H. BOLITHO
Master in Chancery of New Jersey

ENDORSED:

"Received in the Clerk's Office of the County of Passaic, on the 25th day of February, A.D. 1916, at 9:00 o'clock in the forenoon, and recorded in Book "V" of Certificates for said County on page 386 etc."

JOHN J. SLATER, Clerk

**FILED AND RECORDED
MARCH 11, 1916
STATE OF NEW JERSEY
DEPARTMENT OF STATE**

"I, Thomas F. Martin, Secretary of State of the State of New Jersey, do hereby Certify that the foregoing is a true copy of the Certificate of Incorporation of "ROMAN AND GREEK CATHOLIC GYMNASTIC SLOVAK UNION SOKOL," and the endorsements thereon, as the same, is taken from and compared with the original filed in my office on the Eleventh day of March, A.D. 1916, and now remaining on file and on record therein.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official Seal at Trenton, this Eleventh day of March, A.D. 1916."

THOMAS F. MARTIN
Secretary of State

**CERTIFICATE OF CHANGE OF NAME
ROMAN AND GREEK CATHOLIC
GYMNASTIC SLOVAK UNION SOKOL**

Roman and Greek Catholic Gymnastic Slovak Union Sokol, an association heretofore incorporated under and by virtue of the provisions of an Act of the Legislature of the State of New Jersey entitled "An Act of respecting Associations not for Pecuniary Profit" does hereby certify that at regular meeting of said Association held on the 8th day of September 1933 the following resolution was passed by the unanimous vote of the members present at said meeting:

"RESOLVED, that the name of this organization be changed from Roman and Greek Catholic Gymnastic Slovak Sokol to SLOVAK CATHOLIC SOKOL."

IN WITNESS WHEREOF, the said association has caused this certificate to be signed by its President and Secretary and its corporate seal to be hereto affixed this nineteenth day of January one thousand nine hundred and thirty-four.

(Seal)

Dominik Sloboda,
President
Joseph G. Prusa,
Secretary

STATE OF NEW JERSEY]
COUNTY OF PASSAIC] S S .

BE IT REMEMBERED, that on this 19th day of January, nineteen hundred and thirty-four, before me, the subscriber, a Master in Chancery of New Jersey, personally appeared Joseph G. Prusa, known to me to be the Secretary of ROMAN AND GREEK CATHOLIC GYMNAS TIC SLOVAK UNION SOKOL, the association within named, who being by me duly sworn on his oath said and made proof to my satisfaction that he is such Secretary; that he well knows the corporate seal affixed to the within certificate is such corporate seal and was thereto affixed by Dominik Sloboda, the President of said association and that the said certificate was signed by Dominik Sloboda, the president and Joseph G. Prusa, the secretary of said association, pursuant to "An Act to allow any incorporated Association not for pecuniary profit to change its name" (Chapter 229 P.L. 1903).

Sworn and subscribed to before me the day and year first above written.

Joseph G. Prusa

HERBERT J. HANNOCH
Master in Chancery of N.J.

ENDORSED;

"Received in the Clerk's Office of the County of Passaic, on the 25th day of January, A.D. 1934 at 11:36 o'clock in the forenoon, and recorded in Book X-2 of Certificates of Incorporation for said County, on page --."

LLOYD B. MARSH, Clerk

FILED AND RECORDED JAN. 30, 1934

THOMAS A. MATHIS
Secretary of State

STATE OF NEW JERSEY
Department of State

I, Thomas A. Mathis, Secretary of State of the State of New Jersey do hereby Certify that the foregoing is a true copy of the Certificate of Change of Name of Roman and Greek Catholic Gymnastic Slovak Union Sokol to Slovak Catholic Sokol, and the endorsements thereon, as the same is taken from and compared with the original filed to my office on the Thirtieth day of January, A.D. 1934, and now remaining on file and of record therein.

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal at Trenton, this seventh day of March, A.D. 1934.

THOMAS A. MATHIS
Secretary of State

TRUSTEES

RESOLVED that the following Constitution and Bylaws of the Slovak Catholic Sokol, as revised on the 5th day of, August 2019, effective January 1, 2020, are hereby adopted and declared to be valid and effectual as Bylaws provided;

And it is further resolved that the trustees elected by the 33rd Slovak Catholic Sokol National Convention held August 4 - August 7, 2019 at the Airport Marriott, Cleveland, OH are:

Rev. Andrew S. Hvozdivic, Supreme Chaplain
304 S. Elmer Avenue, Sayre, PA 18840

Michael J. Horvath, Supreme President
185 Lawrence Street, Wilkes-Barre, PA 18702

Edward D. Moeller, Supreme Vice President
2821 Waterman Street, Pittsburgh, PA 15227

Scott T. Pogorelec, F.I.C., Supreme Secretary
205 Madison Street, P.O. Box 899, Passaic, NJ 07055

James G. Jerek, Supreme Treasurer
381 Melbourne Avenue, Boardman, OH 44512

John D. Pogorelec, Jr, Esq., General Counsel
840 Van Houten, Clifton, NJ 07013

James F. Knis, Chairperson of the Supreme Auditors
6385 Harbor Drive, N.W., Canton, OH 44718

James C. Matlon, Supreme Director of Sports and Athletics
6 Academy Drive East, Whippany, NJ 07981

John M. Underation, Supreme Physical Director
30629 Maple Drive, Bay Village, OH 44140

Katie Swift, Supreme Physical Directoress
CMR 447 BOX 126
APO, AE 09020

The authorized agent for the next official term is:

Scott T. Pogorelec, F.I.C., Supreme Secretary
Slovak Catholic Sokol
205 Madison Street, P.O. Box 899
Passaic, NJ 07055

PREFACE

- (A) Where the word "Assembly" has been used, it is the sense and intention of these Bylaws to include the Wreaths of the Slovak Catholic Sokol.
- (B) Wherever the word "Members" has been used in these Bylaws, it is intended to cover female as well as male members.
- (C) Wherever reference is made to "Catholic," it is the sense and intention of these Bylaws to include the liturgical traditions or rites presently in use in the Catholic Church: the Latin (principally the Roman rite), but also the Byzantine rite and the rites of other Churches lawfully recognized by the Apostolic See.
- (D) Where the word "Slet" has been used in these Bylaws, it is intended to include Track and Field Meets.

BYLAWS of the SUPREME ASSEMBLY

NAME AND COMPOSITION

SECTION 1.0.

- (a) The name of this organization shall be SLOVAK CATHOLIC SOKOL, under the fostering care of St. Martin, the Bishop. Abbreviated: S.C.S.
- (b) The Home Office of this organization shall be located at 205-207 Madison Street, P.O. Box 899, Passaic, New Jersey 07055, United States of America.
- (c) This organization is an Athletic and Gymnastic Fraternal Benefit Society, incorporated under the laws of the State of New Jersey, as a not-for-profit Society with a ritualistic and representative form of government. It is composed of the following: Supreme Assembly, Groups, Assemblies, and Wreaths.
- (d) The Motto of the Organization shall be "For God and Nation," and the Slogan shall be "A Sound Mind in a Sound Body."

PURPOSE

SECTION 1.1.

- (a) The purposes of this organization are: To provide such legal reserve insurance benefits for its members as the organization shall determine from time to time; to promulgate the Catholic Faith in complete harmony with Church leaders; to encourage education; to promote brotherly love among its members; to instill patriotic zeal to the end that the members will become good citizens of the United States and Canada and loyal sons and daughters of the Slovak nation; to provide an athletic and gymnastic program; to encourage the Assemblies to aid the sick and disabled among their members, and to ease the burdens of widows and orphans of deceased members.
- (b) The purpose of the Corporation is to engage in any activity within the purposes for which fraternal benefit societies may be organized under the laws of the States of the United States or Canada, in which the organization may be licensed to do business.

OBJECTIVES

SECTION 1.2.

The objectives of the organization shall be:

- (a) To organize a Supreme Assembly.
- (b) To organize Assemblies, each having a ritualistic and representative form of government under the authority and supervision of the Supreme Assembly.
- (c) To enact laws for carrying out the purposes of this organization.
- (d) To have a charter, own, purchase, sell, exchange and mortgage real estate and personality and have such other powers as are expressly delegated by the laws of the respective States of the United States or Canada.
- (e) To publish the SCS official publication, "Slovak Catholic Falcon," (Slovenský Katolícky Sokol).

MANAGEMENT

SECTION 1.3.

The management of the Slovak Catholic Sokol shall consist of four (4) branches, viz.:

- (a) The Convention
- (b) The Supreme Assembly
- (c) The Supreme Board of Directors
- (d) The Supreme Physical Fitness Board

THE CONVENTION

SECTION 2.0.

- (a) The Convention shall be the supreme law-making body and final judicial authority, composed of Supreme Officers, Honorary Supreme Officers, Group Chaplains, Group Presidents, Group Sports Directors, Group Physical Directors, Group Physical Directresses, and Delegates of the Assemblies and Wreaths, whose right to vote has been established by the Verification and Eligibility Committee.
- (b) The Convention shall be held to: Examine all business transacted since the last Convention; examine and pass upon the reports of the Supreme Officers and the Committees; examine the reports of Actuaries, which shall be mailed to each delegate prior to the Convention, and be published no later than thirty (30) days prior to the Convention in the official publication; amend the Bylaws; designate means by which the growth, progress, and future of the S.C.S. may be promoted; fix the salaries and surety bonds of the Supreme Officers; and elect Supreme Officers.
- (c) The Convention shall be held once every four (4) years at a site designated by the Board of Directors at least two (2) years prior to the opening date of the Convention; if feasible, immediately preceded by a Slet. The site of consecutive Convention locations should not take place in the same city.
- (d) When serious reasons shall require it, and two-thirds (2/3) of the Assemblies shall approve or demand it, the Supreme President must call a special Convention, to be held at a city designated by the Board of Directors.
- (e) Deliberations at Convention sessions shall be limited to delegates listed above, in Paragraph (a), of which a majority shall constitute a quorum.
- (f) Every Assembly in good standing shall have the right to be represented at the Convention by one (1) delegate for all members up to one hundred (100) members. An Assembly having more than one hundred (100) members, as recorded on the books of the Supreme Secretary at the end of the year prior to the Convention, shall be entitled to one (1) additional delegate per hundred, or part thereof, as follows:
 - 25 to 100 1 delegate
 - 101 to 200 . . . 2 delegates
 - 201 to 300 . . . 3 delegates
 - 301 to 400 . . . 4 delegates
 - 401 to 500 . . . 5 delegates.....and so on.

- (g) Members having a paid-up insurance certificate shall be included in the total of membership for the purpose of establishing the number of delegates to represent Assemblies at the Convention.
- (h) Members holding more than one insurance and/or annuity certificate shall be classified as one member only.

DUTIES AND RIGHTS OF DELEGATES

SECTION 2.1.

- (a) Delegates to the Convention gather to represent the Assemblies in promoting the welfare of the organization and in safeguarding the future of the organization and its members. All decisions at the Convention should be made for the common good and not for the benefit of any particular interest. The choice of new Supreme Officers should be made in light of the concerns that face the organization, both as a fraternal and as an insurance underwriter, both today and tomorrow.
 - (1) The members of the Supreme Assembly, especially those that serve on the Board of Directors, should be persons of leadership ability, with the knowledge and experience to truly accomplish the good of the organization. They should have a knowledge and respect for the traditions and values of the Slovak Catholic Sokol and a basic knowledge of insurance and finance. They should be committed to working together and to seeking together creative and appropriate solutions to all problems.
 - (2) Delegates, in electing Supreme Officers, are morally obligated to choose the candidates that truly can do the best job.
- (b) To be a delegate, a member must be a permanent insurance and/or annuity certificate holder of the Slovak Catholic Sokol, with a minimum face amount of Five Thousand Dollars (\$5,000), except when age or health reasons prohibit an increase and prior to January 1, 2008 a minimum face amount of Three Thousand Dollars (\$3,000). The exemption for health reasons must be substantiated by an application for increased insurance denied by the underwriting department. The member must be at least eighteen (18) years of age and in good standing of the Assembly electing him/her for at least one (1) year preceding the date of his/her election; a citizen of the United States of America or Canada, or an alien registration card holder.
- (c) He/she must have attended his/her Assembly meetings regularly for a period of at least one (1) year prior to the date of the Convention and shall have been personally present at the meeting at which

he/she was elected. However, if a member declares his/her intention to be a delegate and has a valid reason for not being present at the meeting, the members present may decide his/her eligibility and elect him/her as a delegate.

- (d) Delegates to the Convention shall be elected at the appropriate Assembly meeting prior to the Convention and their names submitted to the Supreme Secretary as required in order to provide ample time for the necessary verification and selection of committee members, as described in SECTIONS 2.2. & 2.3. At the same time, all delegates seeking Supreme Office must present their notice of candidacy for office, as described in SECTION 3.0. (c).
- (e) The Assembly shall consider as delegates only those members who have distinguished themselves as active Sokols, or who have worked in behalf of the Assembly.
- (f) A Supreme Officer, Honorary Supreme Officer, Group Chaplain, Group President, Group Director of Sports and Athletics, Group Physical Director, or Group Physical Directress of the Slovak Catholic Sokol shall not represent any Assembly at the Convention.
- (g) Supreme Officers of other organizations shall not be elected delegates, except with the special permission of the Supreme President of the Slovak Catholic Sokol, provided they have performed services in behalf of the Slovak Catholic Sokol.
- (h) Each Assembly can appoint sufficient qualified alternates to insure proper representation.
- (i) A delegate of non-Slovak or non-Slav origin is eligible to run for Supreme Office provided he/she has been a member for ten (10) years.
- (j) A delegate under the age of twenty-one (21) is not eligible for Supreme Office.
- (k) A delegate who is not a citizen of the United States of America or Canada is not eligible for Supreme Office.
- (l) Traveling expenses, food and lodging of the delegates shall be paid by S.C.S.
- (m) The delegates, although representing their Assemblies, shall strive to promote the welfare of the entire organization. They shall not leave the Convention without just cause before adjournment without permission of the Convention Chairman under penalty of forfeiture of one half (1/2) of the traveling expense of the round trip.

PRE-CONVENTION COMMITTEES

SECTION 2.2.

- (a) The Verification and Eligibility Committee shall consist of the Supreme President and the Supreme Secretary. This committee

shall verify the credentials of proposed delegates and the eligibility for office of proposed nominees.

- (b) To facilitate the proceedings of the Convention, the Supreme President shall, at least ten weeks prior to the Convention, appoint the following necessary committees from among the delegates who shall meet not less than eight weeks prior to the convention, with an announcement and deadline for recommendations to said Committees to be published in the official publication. The Home Office should forward recommendations to the committee members prior to the meeting:
 - (1) New Motions Committee, consisting of a Chairperson, two (2) male and two (2) female delegates.
 - (2) Bylaws Committee, consisting of a Chairperson, two (2) male and two (2) female delegates.
- (c) The Petitions and Donations Committee shall consist of the Supreme Chaplain, Supreme President, and Supreme Secretary.
 - (1) Donations shall be limited to a maximum of Ten Thousand Dollars (\$10,000) to any one church, religious organization, social, or cultural association, with a total donation limit of Thirty-Five Thousand Dollars (\$35,000.00).
 - (2) Petitions and requests for donations must be submitted in writing and mailed to the Home Office no later than one (1) month prior to the Convention.
 - (3) No petition or donation request will be accepted from the Convention floor.
 - (4) The Committee shall submit a written report to the Convention.

OTHER CONVENTION COMMITTEES

SECTION 2.3.

The Supreme President, who shall serve as the Convention Chairperson, shall appoint the Assistant Convention Secretaries and the following Convention Committees from those delegates who have indicated on their delegate form that they wish to serve as Assistant Secretaries or on a specific Committee. The Chairperson of each committee will be selected at the discretion of the Supreme President. All Committee members will be notified of their selection at least two weeks prior to the Convention, and, where necessary, certain Committees will be asked to meet prior to the Convention, at the direction of the Supreme President.

- (a) Convention Rules and Regulations Committee
- (b) Resolutions Committee
- (c) Public Relations Committee
- (d) Compensation and Surety Bonds Committee
- (e) Balloting Committee

- (f) Convention Reception Committee
- (g) Sergeants at Arms
- (h) Any other necessary Committees

ORDER OF BUSINESS OF THE CONVENTION

SECTION 2.4.

The Convention shall last for a period of three (3) session days, at the discretion of the Board of Directors. The order of business of the Convention shall be governed by Robert's Rules of Order and shall be as follows:

- (a) The Convention shall be called to order by the Supreme President, who shall act as the Convention Chairperson, and be assisted by the Supreme Vice-President.
- (b) Prayer by the Supreme Chaplain.
- (c) Addresses by the Supreme President and Supreme Secretary.
- (d) Report of the Verification and Eligibility Committee on qualified delegates and roll call of Supreme Officers and delegates.
- (e) Convention Rules and Regulations Committee.
- (f) Setting of per diem remuneration of the Assistant Convention Secretaries, Committee Chairpersons, and Committee members, which would be established by the Rules and Regulations Committee.
- (g) Reports of Supreme Officers, as follows:
 - (1) Supreme Chaplain
 - (2) Supreme President
 - (3) Supreme Vice-President
 - (4) Supreme Secretary
 - (5) Supreme Treasurer
 - (6) Chairperson of Supreme Auditors
 - (7) General Counsel
 - (8) Supreme Director of Sports and Athletics
 - (9) Supreme Assistant Director of Sports and Athletics
 - (10) Supreme Physical Director
 - (11) Supreme Assistant Physical Director
 - (12) Supreme Physical Directress
 - (13) Supreme Assistant Physical Directress
 - (14) Supreme Physical Fitness Board Members
- (h) Presentation and Reading of Actuaries, C.P.A., Bankers, Director of Sales & Marketing, or State Examiner's Reports
- (i) Reports of Appointed Convention Committees:
 - (1) New Motions Committee
 - (2) Bylaws Committee
 - (3) Petitions and Donations Committee

- (4) Compensation and Surety Bonds Committee
- (5) Verification and Eligibility Committee: Report on Nominees
- (6) Balloting Committee
- (7) Resolutions Committee
- (8) Reception Committee
- (9) Public Relations Committee
- (10) Other Committees
- (j) Election of Supreme Officers.
- (k) Results of Elections by the Balloting Committee.
- (l) Recommendations of the sites of the next Convention and Slet.
- (m) Administration of the Oath of Office by the Supreme Chaplain to the newly-elected Supreme Officers.
- (n) Adjournment of the Convention.

SUPREME ASSEMBLY

SECTION 3.0.

- (a) Members of the Supreme Assembly, elected from the delegates at the Convention, shall consist of the following officers: Supreme Chaplain, Supreme President, Supreme Vice-President, Supreme Secretary, Supreme Treasurer, General Counsel, Chairperson of Supreme Auditors, two Auditors, Supreme Director of Sports and Athletics, Supreme Assistant Director of Sports and Athletics, Supreme Physical Director, Supreme Assistant Physical Director, Supreme Physical Directress, Supreme Assistant Physical Directress, two (2) male and two (2) female members of the Supreme Physical Fitness Board.
- (b) All Candidates for the Supreme Assembly must be in good standing within the organization, including their practice of the Catholic Faith.
- (c) All candidates for Supreme Office must submit their petition and resume of their qualifications to the Verification and Eligibility Committee.
- (d) The Supreme Officers of the Slovak Catholic Sokol shall be elected by a majority vote, except:
 - (1) Two (2) members of the Supreme Auditors, four (4) members of the Supreme Physical Fitness Board, who shall be elected by a plurality vote by the delegates and Supreme Officers present at the Convention.
- (e) Following election to a supreme office, elected parties will be subject to a one-time background check.
- (f) The official four (4) year term of the Supreme Officers shall begin on the first day of January following the date of the Convention. In the event of a special Convention which shall elect new Officers,

such Convention shall designate the date of the beginning of the official term.

- (g) Every Supreme Officer must conscientiously fulfill his/her official duties as prescribed by the Bylaws. Should an officer neglect to perform his/her duties, or violate his/her oath of office, he/she shall be admonished by the Supreme President. If he/she shall not heed his/her directive within a period of thirty (30) days, the Supreme President shall, with the approval of the Board of Directors, suspend him/her from office.
- (h) No Supreme Officer shall be permitted to manipulate the funds of the organization for personal gain.
- (i) The S.C.S. shall be responsible for the acts of only those Supreme Officers and Committees to whom authority has been specifically delegated by the Convention or the Board of Directors.
- (j) The surety bond covering all the Supreme Officers shall be deposited in the vault at the Home Office.
- (k) No Supreme Officer shall seek the third consecutive term in the same office, except the Supreme Chaplain, Supreme Secretary, and General Counsel.

HONORARY SUPREME OFFICERS

SECTION 3.1.

- (a) To qualify as an Honorary Supreme Officer, a member must have served as a Supreme Officer a minimum of twenty (20) years.
- (b) Any member recommended for an Honorary Supreme Office must submit a resume to the Verification and Eligibility Committee, in writing, for their consideration.
- (c) Any member being recommended for Honorary Supreme Office cannot be eligible for nomination or election to Supreme Office at the Convention. If he/she does seek office, he/she must relinquish his/her Honorary title.
- (d) Any candidate proposed for an Honorary Supreme Office cannot be present during the discussion. A secret ballot must be taken on any proposed member.
- (e) No specific office title shall be conferred. All new nominees approved by the Convention shall be designated as Honorary Supreme Officer.
- (f) All Honorary Supreme Officers shall have the same rights as any delegate to the Convention. Reimbursement of their expenses will be the same as delegates.

SUPREME BOARD OF DIRECTORS

SECTION 3.2.

- (a) The Board of Directors shall consist of the following members of the Supreme Assembly: Supreme Chaplain, Supreme President, Supreme Vice-President, Supreme Secretary, Supreme Treasurer, General Counsel, Chairperson of Supreme Auditors, Supreme Director of Sports and Athletics, Supreme Physical Director, and Supreme Physical Directress.
- (b) The Board of Directors shall have the power and authority to manage, govern, and administer the business of the S.C.S. They shall enforce the Bylaws and all matters and recommendations of the Convention, but shall have no authority to change, alter, amend, or rescind them. They shall supervise the activities of all Groups, Assemblies, Wreaths, and their officers.
- (c) No Supreme Officer who is a Director of the S.C.S. shall be a fulltime employee at the Home Office, except for the Supreme Secretary.
- (d) All expenses authorized by the Supreme President and/or Supreme Secretary for official Slovak Catholic Sokol business shall be as follows: Substantiated hotel and travel expenses, plus One Hundred Fifty Dollars (\$150.00) per diem.
- (e) Supreme Officers who are Directors of the S.C.S. Shall not hold a Supreme Office, or take an active part in the membership campaigns, in any other fraternal benefit society.
- (f) The Board of Directors shall meet at least once every quarter, or as needed as requested by the Supreme President. A majority of the Board of Directors shall constitute a quorum. Only Board members shall attend the sessions; however, if necessary, the Supreme President may call additional Supreme Officers to attend. (See SECTION 4.1. (n)). All Supreme Officers and Committees shall submit a written annual report at the first quarterly meeting. The minutes from each quarterly meeting, along with all reports presented, shall be published in the official publication within one month after the meeting.
- (g) The Meeting of the Board of Directors shall not be adjourned until such time as all matters for consideration shall have had its attention and shall have been acted upon.
- (h) Should a vacancy occur for any reason in any Supreme Office, except the office of Supreme President, Supreme Director of Sports and Athletics, Supreme Physical Director, or Supreme Physical Directress, the Board of Directors shall have the right to fill such vacancy for the remaining term with a new Officer who shall be a qualified member of the organization.

- (i) Should any member of the Supreme Assembly become ill and be unable to perform his/her duties for a period of thirty (30) days after the commencement of his/her illness, the Board of Directors shall be authorized, after expiration of said thirty (30) days, to empower another Supreme Officer to perform the duties of the disabled Supreme Officer. Should the disabled Officer be unable to resume his/her duties within a period of one (1) year after the commencement of his/her illness, the Board shall be authorized to fill such office according to provisions of SECTION 3.2. (h) of these Bylaws.
- (j) The Board of Directors shall complete 6 education hours annually with content to be determined, provided and mandated by the Supreme Secretary and Supreme President.
- (k) The Board of Director will abstain from voting on topics that are specific to their role/recommendation or counsel and this will be reflected in the minutes.

SUPREME PHYSICAL FITNESS BOARD

SECTION 3.3.

- (a) The Supreme Physical Fitness Board shall consist of the following Supreme Officers: Supreme Director of Sports and Athletics, Supreme Physical Director, Supreme Physical Directress, Supreme Assistant Director of Sports and Athletics, Supreme Assistant Physical Director, and Supreme Assistant Physical Directress. In addition, two (2) male and two (2) females shall serve as members of this Board. The Supreme President and Supreme Secretary shall act as advisors.
- (b) A candidate for the office of the Supreme Physical Fitness Board must prove that he or she was a member of the Physical Fitness Board of either a Group, Assembly or Wreath, or a Physical Director, Physical Directress, or Sports Director; however, any candidate who has the necessary experience and qualifications that match or exceed any of the above may be considered for office on the Supreme Physical Fitness Board.
- (c) A Group Sports Director, Group Physical Director or Directress who is elected to the Supreme Physical Fitness Board must relinquish his or her Group Office.
- (d) It shall be the duty of the Supreme Physical Fitness Board to see that all calisthenics, gymnastic, sports, and athletic activities are arranged and staged efficiently and satisfactorily. To ensure that these responsibilities are fulfilled, no Supreme Physical Fitness Board member can compete in any event to which he or she is assigned.

- (e) All necessary apparatus and equipment for International Slets shall be arranged jointly by the Supreme Director of Sports and Athletics, Supreme Physical Director, and Supreme Physical Directress.
- (f) All members of this Board shall attend and assist at the International Clinics or Slets. Members assigned to work at an event SHALL NOT compete at that event. During International Clinics or Slets, all members of the Supreme Physical Fitness Board must be lodged with the participants.
- (g) The Supreme Director of Sports and Athletics shall be the Chairperson of the Supreme Physical Fitness Board and shall preside at meetings. Board meetings should be held annually at the same site as the Clinic or Slet. They shall be called by the Supreme Director of Sports and Athletics and shall be held prior to the Board of Directors. A special meeting may be called only with the approval of the Supreme President.
- (h) Members of this Board should contribute informative articles pertaining to Physical Fitness monthly to the official publication.
- (i) Each member of the Board shall submit a written report to the Chairperson annually, which he will present to the Board of Directors and the Convention, to be printed in the official publication.
- (j) The Supreme Physical Fitness Board shall submit to the Board of Directors the names of various facilities equipped to be the site of International Clinics or Slets at least two (2) years prior to the event. The Board of Directors shall select the best facilities.
- (k) In the event of a vacancy in the office of the Supreme Physical Fitness Board, other than the Supreme Director of Sports and Athletics, Supreme Physical Director, or Supreme Physical Directress, the Supreme Physical Fitness Board shall have the right to submit the name of a successor to the Board of Directors for appointment to the existing vacancy.

DUTIES OF THE SUPREME OFFICERS

DUTIES OF THE SUPREME CHAPLAIN

SECTION 4.0.

- (a) The Supreme Chaplain shall be an ordained Catholic priest.
- (b) The Supreme Chaplain shall be the religious director of the Organization in its relation to the Catholic Church and its teachings as they apply to our Bylaws.
- (c) He shall verify the Catholic Faith practice of any candidates for Supreme Office if necessary.
- (d) He shall submit interpretations of the Holy Gospel and promote

Catholic action by writing religious and educational articles in the official publication regularly and administer a program of articles contributed by Group and Assembly Chaplains.

- (e) It shall be his duty to call to the attention of the Editor any article in any publication of the Organization which may not be in complete harmony with the teachings of the Catholic Church.
- (f) He shall represent the S.C.S. in the Slovak Catholic Federation.
- (g) He shall encourage and support the role of Group Chaplain by influencing and mentoring.
- (h) He shall present a written report to the Convention and to the Board of Directors.
- (i) He shall administer the Oath of Office to all of the elected Supreme Officers.

DUTIES OF THE SUPREME PRESIDENT

SECTION 4.1.

- (a) Role Qualifications: Board of Director experience with the SCS. Bachelor's Degree encouraged with 8 years applicable work experience – example board governance; human resource management; leadership; finance/business.
- (b) He/she shall provide a written vision statement or business plan for expansion and development.
- (c) The Supreme President shall be the Executive Head of the Organization. He/she shall preside at all meetings of all committees listed in SECTION 1.3., except the Supreme Physical Fitness Board. In case of a tie vote, his/her vote shall be the deciding vote. He/she shall see that harmony and good will prevail in the Supreme Assembly, as well as the Group and local Assemblies. He/she shall will create opportunities to visit each group within each 4-year term. He/she shall care for the welfare of the organization so that the purposes thereof shall be attained.
- (d) He/she shall see that the Supreme Officers and the Assemblies fulfill their duties toward the Organization. He/she shall review bills and checks presented to the Organization that are on file in the Home Office as needed.
- (e) In case of necessity, he/she may demand progress reports from the elected committees. In matters which would endanger the existence of the Organization, he/she shall act without delay.
- (f) He/she shall be responsible for enacting all new motions and directives of Convention and report on their progress at the Board of Directors. If any new motions or directives of the Convention have not been fulfilled, he/she shall make a report of the reasons for the delay at the following Convention.

- (g) He/she shall see that the surety bond of the Supreme Officers is furnished in due time and deposited in the designated place.
- (h) He/she shall have such additional authority as provided in SECTION 3.0. (f). He/she shall fill temporarily, and until the next meeting of the Board of Directors, any vacancy that may occur in any office) by appointing a member of the Supreme Assembly or any qualified member of our organization to such office. If the vacancy be that of the General Counsel, he/she shall be authorized to appoint temporarily a qualified member of the organization.
- (i) In case of urgent necessity, or when the laws of a state shall require, the Supreme President, with the consent of the Board of Directors, shall be authorized to provide for the good and welfare of the Organization, except that he/she shall have no authority to change, alter, amend, or rescind these Bylaws.
- (j) Should any Group or Assembly violate the Bylaws, the Supreme President shall first instruct such Group or Assembly to cease such violation and, upon the continuance of the violation, he/she shall suspend such Group or Assembly or its officers, jointly or individually.
- (k) Together with the Supreme Secretary, he/she may suspend any Group or Assembly which has not paid or settled within a specified time its other debts and liabilities to the organization.
- (l) In case of serious necessity, and with the consent of, or on demand of two-thirds (2/3) of the Assemblies, he/she shall call a special Convention.
- (m) The Supreme President (or delegated representative) shall represent the S.C.S. as a member of the Slovak Catholic Federation, Slovak League of America, American Fraternal Alliance (As invited by said Organizations), or any other organizations, Conventions, or Conferences.
- (n) The Supreme President shall interpret the Bylaws with the aid of the General Counsel.
- (o) In case of necessity, the Supreme President is empowered to call a special meeting of the Board of Directors.
- (p) If necessary, the Supreme President may call additional Supreme Officers to attend the Meetings of the Board of Directors.
- (q) He/she shall contribute articles for the good and welfare of the organization to the official publication.
- (r) He/she shall request all Supreme Officers and members to submit their recommendations and/or Bylaws changes to the Convention pertaining to the good and welfare of the organization.

- (s) He/she shall submit a written report to the Convention and to the Board of Directors.

DUTIES OF THE SUPREME VICE-PRESIDENT

SECTION 4.2.

- (a) Role Qualifications: A minimum of 4 years Supreme Officer experience with the SCS. Bachelor's Degree encouraged with 8 years applicable work experience – example board governance; human resource management; leadership; finance/business.
- (b) He/she shall assist the Supreme President in carrying out his/her official duties as may be deemed necessary including representation of the SCS at AFA/other fraternal conferences.
- (c) In the absence of the President, he/she shall assume all rights and duties of the Supreme President.
- (d) He/she shall be the Fraternal Director of the organization and shall take a leadership role in investigating and researching new activities and projects for the promotion of all fraternal and social goals of the SCS and Slovak ethnic traditions; and in promoting volunteerism and acts of service to the community.
- (e) He/she shall submit articles concerning the above issues to the official publication and is the Editor of the Kids Corner.
- (f) He/she shall be the Supervisor of the Slovak Catholic Sokol Museum and be responsible for the presentation of all articles placed on exhibit therein.
- (g) He/she is the Chairperson of the scholarship program and committee.
- (h) He/she works in collaboration with the Supreme Treasurer to explore grant funding for our fraternal programs.
- (i) Should the office of the Supreme President be vacated by death, resignation, suspension, or expulsion, his/her place shall be filled by the Supreme Vice-President for the unexpired term, with surety bond in the same amount and kind as the Supreme President.
- (j) He/she shall submit a written report to the Convention and to the Board of Directors.
- (k) Should a vacancy occur in the office of Supreme Vice-President this office will be filled with a member of the Supreme Assembly, or any qualified member of our organization appointed by the Supreme President and approved by the Board of Directors.

DUTIES OF THE SUPREME SECRETARY

SECTION 4.3.

- (a) Role Qualifications: Experience within the fraternal life insurance sector. Bachelor's Degree encouraged with 8 years applicable work

experience – example board governance; human resource management; leadership; finance/business.

- (b) Licensing requirements met within first 6 months of employment based on the domiciled state.
- (c) The Supreme Secretary is the Chief Administrator and Registered Agent for the Slovak Catholic Sokol organization. He/she shall execute and carry into effect all decisions of the Convention and Board of Directors. He/she shall perform his/her official duties at the Home Office as he/she is a full time officer. He/she shall be a Life Insurance Agent or a Fraternal Life Insurance Counselor, or be knowledgeable in all life insurance matters, and have a general knowledge of investments and financial matters. He/she shall be able to conduct fraternal life insurance seminars at the Group level.
- (d) He/she shall receive all monies sent to the organization and deposit them in the name of the "Slovak Catholic Sokol" in the bank designated by the Supreme Board of Directors. He/she shall enter all receipts into the proper record books, crediting the proper accounts.
- (e) He/she shall have charge of all checking accounts and be responsible for all disbursements and payment of all substantiated expenses incurred for or by the organization. He/she shall enter the disbursements into the proper records, charging the proper accounts and retaining all bills, vouchers, statements, etc. pertaining to these disbursements. In all official financial matters he/she shall act upon instructions of the Supreme Board of Directors.
- (f) He/she shall keep a complete record of the financial affairs of the organization. He/she shall prepare a monthly statement for the Supreme Auditors, which shall show all monies received and disbursed the financial standing of the various accounts, and a summary of the financial position of the organization. He/she shall publish itemized financial reports in the official publication.
- (g) He/she shall either accept or reject applicants for membership. Doubtful medical reports shall be forwarded by him/her to the appointed Medical Examiner for opinion. He/she shall keep records and file all applications for membership in numerical order, according to the Assemblies, with the date of admission into the organization and the certificate number. He/she shall record all transfers, expulsions and deaths of members, with dates thereof.
- (h) He/she shall be responsible for the collection of dues from members through the Direct Billing Program of the organization. He/she shall notify the Assembly secretaries of all changes to their roster as they occur and submit a complete list (menoslov),

including all pertinent insurance information, and a complete address listing of Assembly members to the Assembly secretaries semi-annually.

- (i) He/she shall represent the S.C.S. as a member of the Slovak Catholic Federation, Slovak League of America, and American Fraternal Alliance (As invited by said Organizations), or any other organizations, Conventions, or Conferences.
- (j) He/she shall be privileged to hire the necessary help in his office, but if any extraordinary help is needed, he/she shall obtain the approval of the Supreme Board of Directors.
- (k) The Editor and editorial staff shall be under the supervision of the Supreme Secretary.
- (l) Minor maintenance and building rentals of the Home Office Building shall be the responsibility of the Supreme Secretary. Authorization for any major repairs (capital investment) must have the approval of the Board of Directors.
- (m) At least two (2) months before the Convention, he/she shall send each Assembly a financial report of the organization, covering a period from the first of the year in which the last Convention was held to the end of the year before the next Convention, so that the Assemblies may carefully examine it and give it to the delegates for their study. He/she shall forward to the delegates the reports of the Supreme Officers to the Convention, in booklet form, thirty (30) days prior to the Convention. He/she shall bring to the Convention such books as may be necessary to give the delegates a satisfactory explanation of the financial matters of the organization.
- (n) He/she shall submit a written report to the Convention and to the Board of Directors.
- (o) He/she shall record the minutes of the Convention, the regular and special meetings of the Board of Directors. He/she shall send printed minutes of the Convention and the Board of Directors to all Assemblies.
- (p) He/she shall have the authority to designate one Supreme Officer to represent the organization at such functions as Assembly, Wreath, or Group Jubilees.

DUTIES OF THE SUPREME TREASURER

SECTION 4.4.

- (a) Role Qualifications: Encouraged bachelor's degree in financial related field; Accounting, Finance, Business Management with 8 years of work experience. Experience/background with the Fraternal Benefit system preferred
- (b) For structural purposes, there must be on record at the bank,

the signatures of four (4) Supreme Officers, namely, the President, Secretary, Treasurer, and Chairperson of Auditors.

- (c) Chair of the budget committee and responsible to:
 - Coordinate with the Supreme Secretary, the initial formulation of a new budget
 - Bring forward from committee a budget presentation to the BOD in December for approval.
 - Provide a quarterly budget assessment and proposed realignment to remain on track
- (d) Shall be the internal financial advisor responsible for providing recommendation regarding investments/ pension plan or other areas of financial opportunity.
- (e) Shall interface with external financial advisor on potential vehicles or investments that may benefit the organization.
- (f) He/she shall be the Secretary/Treasurer of the Slovak Catholic Sokol Museum. This requires appropriate filing of state, IRS reports and licenses.
- (g) He/she works in collaboration with the Supreme Vice-President to explore grant funding for our fraternal programs.

DUTIES OF THE SUPREME AUDITORS

SECTION 4.5.

- (a) Role Qualification: Bachelor's Degree encouraged with 3-5 years applicable work experience – example board governance; human resource management; leadership; finance/business.
- (b) There shall be three (3) Supreme Auditors: one (1) Chairperson and two (2) Auditors. They shall conduct an audit at the Home Office every six (6) months, at which time they have the authority to ask for and receive all records and accounts that affect the financial interests of the organization, except confidential office employment records.
- (c) They shall inspect the real property, check the books of account, and otherwise examine thoroughly the entire financial structure of the organization.
- (d) They shall review all bills and checks on file. The Chairperson of the Supreme Auditors shall supervise this process.
- (e) Should there be any question as to an impropriety discovered by the Auditors; the Chairperson may question the matter by channeling it to the Supreme Board of Directors.
- (f) The Supreme Auditors shall submit a written report to the Convention and to the Board of Directors.

**DUTIES OF THE SUPREME DIRECTOR
OF SPORTS AND ATHLETICS**

SECTION 4.6.

- (a) Role Qualification: Previous experience on either a wreath/ assembly/group or national fitness board level. Experience with contract negotiation, financial management
- (b) He/she shall be the Chairperson of the Supreme Physical Fitness Board. With the approval of the Supreme President and Supreme Secretary, he/she shall call and preside at the meeting of the Supreme Physical Fitness Board. He/ she shall have the power to make decisions in the absence of a meeting or in an emergency, subject to the approval of the Supreme President and Supreme Secretary.
- (c) His/her duties shall be to promote athletics and sports events in the Groups and Assemblies. He/she shall arrange and conduct International annual tournaments in various activities of the organization and shall direct the competition of the International Slet.
- (d) Although he/she is authorized to direct all S.C.S. International Sports and Athletic Tournaments, the sites and date of these tournaments shall be determined with the approval of the Supreme President and Supreme Secretary.
- (e) He/she shall periodically contribute articles on athletics, sports events and activities in the department to the official publication, and administer a program of monthly articles contributed by members of the Supreme Physical Fitness Board.
- (f) He/she shall create an approach for recognition of local athletes.
- (g) He/she shall appoint a member or members of the Supreme Physical Fitness Board to report on each International sporting event held by the Slovak Catholic Sokol and Submit articles and pictures for publication immediately upon completion of each event.
- (h) He/she shall submit a complete report in the official publication of all athletic activities, with statistics and points gained in the events.
- (i) He/she shall submit financial reports of all tournaments and activities which he conducts within sixty (60) days for publication and to the Supreme Secretary.
- (j) He/she shall submit an written annual report, which shall include Group activity, to the Board of Directors and the Convention, to be printed in the official publication. He/she will maintain an inventory of equipment/computers, etc.

**DUTIES OF THE SUPREME ASSISTANT DIRECTOR
OF SPORTS AND ATHLETICS**

SECTION 4.7.

- (a) He/she must meet the same qualifications as the Supreme Director of Sports and Athletics.
- (b) He/she shall be the Assistant to the Supreme Director of Sports and Athletics and shall represent him/her in his/her absence.
- (c) In case of a vacancy in the office of the Supreme Director of Sports and Athletics, the Supreme Assistant Director of Sports and Athletics shall succeed him/her for the unexpired term. This office shall then be filled by the Board of Directors.
- (d) He/she shall submit a written annual report to the Chairperson of the Supreme Physical Fitness Board, Board of Directors, and the Convention.

DUTIES OF THE SUPREME PHYSICAL DIRECTOR/DIRECTRESS

SECTION 4.8.

- (a) The office of the Supreme Physical Director and Directress can only be filled by a qualified member who has previously been a member of the Supreme Physical Fitness Board.
- (b) He/She must adhere to the duties outlined in Section 3.3.
- (c) He/she must be well versed with all Sokol principles and aims and be able to explain them. He/she must be knowledgeable in all aspects of calisthenics and gymnastics.
- (d) He/she shall conduct the International Slet and the International Clinic (Kurz), which shall be held one (1) year prior to the International Slet. He/she shall be responsible for the operation and successful conclusion of all International Slets and Exhibitions.
- (e) He/she will choreograph all drill exercises (calisthenics) for the participants of the International Clinic. Prior to the International clinic, he/she will provide the participants with a video of the drills and/ or access to an online copy at least 30 day prior to the Clinic. He shall provide a video of drill exercises to all the male participants in the International Clinic (Kurz), at least thirty (30) days prior to the Clinic.
- (f) After the conclusion of the International Clinic, he/she will, create a final copy of the updated DVD and mail it to all participant within 30 days. Each participant will be given access to an online copy of the drills.
- (g) He/she will submit a follow-up article to the official publication within 30 days of the completion of the Slet and Clinic.
- (h) At least 60 days prior to the International Clinic or Slet, he/she will submit a registration form of all participants to the Supreme

Secretary for approval.

**DUTIES OF THE SUPREME ASSISTANT
PHYSICAL DIRECTOR/DIRECTRESS**

SECTION 4.9.

- (a) The office of the Supreme Assistant Physical Director and Directress can only be filled by a qualified member who has previously been a member of the Supreme Physical Fitness Board.
- (b) He/She must adhere to the duties outlined in Section 3.3.
- (c) In case of a vacancy in the office of Supreme Physical Director or Directress, he/she will succeed him or her for the unexpired term. The office of the Assistant Supreme Physical Director/ Directress will then be filled by the Board of Directors in conformity with a recommendation for the Supreme Physical Fitness Board.
- (d) He/she must be well versed with all Sokol principals and aims and be able to explain them. He/she must be knowledgeable in all aspects of calisthenics and gymnastics.
- (e) He/she will be responsible for organizing the walking program.
- (f) He/she will be responsible for any duties assigned to him or her by the Supreme Physical Director/Directress.

**DUTIES OF THE MEMBERS OF THE
SUPREME PHYSICAL FITNESS BOARD**

SECTION 4.10.

- (a) The office of the Physical Fitness Board Member can only be filled by a qualified member who has previously been a member of their group Physical Fitness Board.
- (b) He/She must adhere to the duties outlined in Section 3.3.
- (c) He/she must be well versed with all Sokol principals and aims and be able to explain them. He/she must be knowledgeable in all aspects of calisthenics and gymnastics.
- (d) He/she will write a follow up article and submit pictures for the official publication within 30 days of working an international event (bowling, golf, reunion).
- (e) He/she will be responsible for any duties assigned to him or her by the Supreme Physical Director/Directress.

DUTIES OF THE GENERAL COUNSEL

SECTION 4.11.

- (a) He/she shall be a graduate of an accredited law school and licensed to practice law within the state of the home office domicile.
- (b) He/she shall give advice and render opinions to the Supreme Officers at their request, on questions of law pertaining to the

- organization.
- (c) He/she shall meet with the Committee on Bylaws for the purpose of rendering legal advice concerning new Bylaws and proposed amendments to any paragraph of the existing Bylaws.
 - (d) He/she shall obtain and study new State and Federal legislation pertaining to fraternal organizations in those states in which the organization has its Assemblies and shall advise the Supreme Secretary of any new changes of laws, in order that the organization can more fully comply with the requirements of those states. He/she shall be required to take 6 CLE credits annually in the area of fraternal law.
 - (e) When necessary, he/she shall prepare short memoranda, letters, releases and forms relative to the business of the organization and its association with any subordinate body of any Municipality, State, or the Federal Government.
 - (f) Upon the request of the Supreme Secretary, he/she shall examine and pass upon, as to form and contents, all Bonds, Notes, Mortgages, Abstracts of Title, Certificates of Title, Surveys, and any and all other legal instruments in his/her possession to assure compliance with state requirements and the requirements of the organization and to assure protection to its members and to its investments.
 - (g) The General Counsel shall prepare all necessary instruments for the sale of Real Estate and shall attend the final closing of title. He/she shall be authorized to charge reasonable fees for this service.
 - (h) He/she shall contribute articles on the subject of law, which might be of interest to the members, periodically for publication in the official publication.
 - (i) He/she shall attend the American Fraternal Alliance.
 - (j) He/she shall submit a written report to the Board of Directors and the Convention and at such other time as he/she may be requested either by the Supreme President or by the Board of Directors concerning pending or completed legal matters.

MISCELLANEOUS

CONSOLIDATED FUND

SECTION 5.0.

The Consolidated Fund shall consist of the monthly death benefit and administration dues paid by each and every member, as provided in his/her membership certificate based upon the plan of insurance, together with all the income derived from investments, loans, interest, and earnings from real estate, income from sale of emblems, books,

advertisement and any other income.

- (a) All death benefits, cash surrender values, and all other mortuary debts shall be paid from this consolidated fund, together with all general expenses of conducting the business of the organization, such as: salaries of the Supreme Officers; per diem; traveling expenses; stationery; printing of the official publication; other printing; postage; telephone; telegraph; expense charges; all office supplies; real estate expenses; and all other expenses incurred in conducting the business of the organization.
- (b) The Board of Directors, upon request from an Assembly, shall have authority to direct payment from this fund a sum not exceeding Two Hundred Dollars (\$200.00) for the assistance of any handicapped, sick, or indigent member of the organization, provided an effort at financial assistance is also being made by the local Assembly.
- (c) Needy students, churches, schools, and such other groups or organizations as may be recognized by the S.C.S. shall be assisted, but the amount of such donations shall be determined in each and every case by the Convention. (Refer to SECTION 2.2. (c).
- (d) All expenses connected with calisthenics, gymnastic, and athletic exhibitions and education of the membership for services to the organization shall be paid from this fund.
- (e) Each active Group of the S.C.S. shall be entitled to fifteen (15) cents per member from this fund on a monthly basis, paid quarterly.
- (f) Paid-up certificates and premium paying certificates shall be included in the total membership for the purpose of establishing the number of members for the Group assessments.
- (g) The monies from this fund to each Group shall be used to cover expenses of administration, per SECTION 6.0. (m) and the calisthenics, gymnastic, athletic, and fraternal activities of the Group.

SPECIAL ASSESSMENTS

SECTION 5.1.

Should the established monthly membership dues of the organization become insufficient for the payment of accrued Death Benefits, or for maintenance of its Funds, an extraordinary assessment or a special increase in dues shall be collected from the members to cover such deficiency.

UNASSIGNED FUNDS

SECTION 5.2.

If at any time the financial status of the organization shall warrant, the Board of Directors shall be authorized to use unassigned funds for a benefit, or for the payment of an extraordinary dividend, to the members

on those policies that qualify. These dividends are payable only on policies that have been active for three (3) full years.

LIEN ON CERTIFICATE

SECTION 5.3.

Should a member die owing dues, assessments, fines, or other debts to the Organization or Assembly, the Home Office shall first collect such delinquent dues, assessments, fines, or other debts as aforesaid before surrendering the death benefit check to the beneficiaries.

MERGERS

SECTION 5.4.

- (a) All decisions for a consolidation, merger, or amalgamation with another fraternal benefit society must be approved by the delegates at the Convention, or by special referendum.
- (b) Any such proposal shall be reviewed by the Supreme Board of Directors at a regular or special meeting.
- (c) Each delegate shall receive in writing, within ninety (90) days prior to the date of the Convention, the text of a written detailed proposal for a consolidation, merger, or amalgamation, which shall include an evaluation of the impact on the finances and youth programs of the organization, together with the recommendation of the Supreme Board of Directors.
- (d) The affirmative vote of two-thirds (2/3) of all delegates at the Convention shall be necessary for the approval of a consolidation, merger, or amalgamation, as required by the provisions of New Jersey Statutes 17:44B-14, et seq.
- (e) In the event it is not practical to convene a Convention, a referendum may be authorized by the Board of Directors, and each delegate of the previous convention shall receive a written proposal for a consolidation, merger, or amalgamation, together with the recommendation of the Supreme Board of Directors, by return mail, return receipt requested.
- (f) The affirmative vote of two-thirds (2/3) of all the polled delegates, in case of a referendum, shall be necessary for the approval of a consolidation, merger, or amalgamation, as required by the provisions of New Jersey Statutes 17:44B-14, et seq.

AMENDMENT OF BYLAWS

SECTION 5.5.

- (a) The Convention of the S.C.S. may amend these Bylaws by a two-thirds (2/3) vote of all the delegates. Within two (2) months after the Convention, the Supreme President, Supreme Secretary, General Counsel, and Chairperson of the Bylaws Committee

shall meet and prepare the final draft of the new and adopted Bylaws. Distribution of the new Bylaw book shall be made no later than four (4) months after the final draft has been approved.

- (b) Should an amendment of the Bylaws between Conventions be required, or should other serious circumstances exist, any Assembly, with the confirmation and approval of at least one-third (1/3) of the other Assemblies, may present a proper motion containing said matter to the Home Office. The Supreme President and the Supreme Secretary, within thirty (30) days after receipt thereof, shall, by mail, submit said matter to all Assemblies in the form of a referendum for their approval or disapproval. The Assemblies shall vote thereon within forty-five (45) days after receipt of the referendum. After the returns shall have tabulated at the Home Office, the results shall be published in the official publication. The motion or matter shall be accepted or rejected by a simple majority.
- (c) In the event that any of the existing Bylaws do not comply with any State or Insurance Department Laws and Regulations and require immediate mandatory changes, the Board of Directors shall make and adopt the required changes in order to conform with said laws and regulations. A resolution pertaining thereto shall be adopted by the Board and shall be published immediately in the official publication; however, the right to change or amend the Bylaws is exclusively reserved to the Supreme Officers and delegates assembled in the Convention, as provided in SECTION 2.0.(b), or in the form of a referendum, as set forth in the preceding paragraphs.

VALIDITY OF THE BYLAWS

SECTION 5.6.

- (a) In legal matters, should these Bylaws conflict in any way with the laws of any State of the United States, or Commonwealth or Dominion of Canada, the laws of such State, or Commonwealth or Dominion of Canada, shall be paramount and binding. In all other cases, these Bylaws shall remain in full force and effect.
- (b) All Bylaw changes approved and adopted at any current Convention shall become effective January 1 of the following year.
- (c) All other approved and adopted Bylaw changes requiring immediate action of any current Convention shall be effective immediately.
- (d) Roberts Rules of Order shall govern all questions arising out of parliamentary procedure.

BYLAWS OF THE GROUPS

THE STRUCTURE OF INDIVIDUAL GROUPS AND THEIR AIMS

SECTION 6.0.

- (a) The Groups shall be composed of Assemblies assigned to them by the Supreme President and Supreme Secretary with the approval of the Board of Directors. Every Group shall consist of at least two (2) assemblies, with the proviso that the Canadian Assemblies be exempted from this rule.
- (b) The Groups shall be established for the purpose of promoting calisthenics, gymnastics, sports, and athletics, and the purposes of the S.C.S.
- (c) Each Group shall have its own Headquarters City, which shall be assigned by the Supreme President and Supreme Secretary, with the approval of the Board of Directors.
- (d) The Supreme Secretary shall notify every new Assembly as to the Group to which it has been assigned. No Assembly will have the right to refuse to join the Group to which it has been assigned.
- (e) Each Group shall hold a meeting at least once each year. For every twenty-five (25) members, an Assembly shall be entitled to one (1) representative, chosen from among their active members, who shall attend the meeting of the Group at the expense of the respective Assembly. They will be elected at an Assembly meeting and their names will be submitted on a proper delegation form, signed by the Assembly Financial Secretary and President. These representatives shall elect officers to direct the Group in calisthenics, gymnastics, athletics, and sports activities.
- (f) Each Group must publish a notice of all their meetings, and the minutes of such meetings, within ninety (90) days of the meeting, in the official publication of the organization. Non-compliance will result in forfeiture of quarterly assessments.
- (g) Each Group must submit an annual financial report to the Home Office, as requested by the Supreme Secretary. Non-compliance will result in forfeiture of quarterly assessments.
- (h) The officers of the Group shall receive such remuneration as may be determined by the Group meeting, but the total of such remuneration of all officers shall not exceed twenty-five percent (25%) of the annual Group assessments derived from the organization.
- (i) Each Group of the S.C.S. shall be entitled to receive financial support from the organization, pursuant to SECTION 5.0. (e), (f), and (g) of these Bylaws.
- (j) The Groups shall be authorized to enact laws, rules, and

regulations for the attainment of their calisthenics, gymnastic, and athletic aims, but these shall not conflict with the Bylaws, rules, and regulations of the S.C.S. which shall remain paramount.

- (k) Each Group may hold a Slet at least one (1) year prior to an International Slet in an appropriate place determined by the Group. The traveling expenses of the participants shall be paid by the Group.
- (l) Groups shall be entitled to apply for a loan or financial assistance from the organization, but such loan may be used only to cover expenses in connection with an International or Group Slet.
- (m) The Group assessments and funds shall be used exclusively for the following purposes: physical education, field meets, sports, athletics, tournaments, championship games, rent for meeting hall, gymnastic courses, fraternal activities, and lectures. The Group shall not use its funds for any purpose other than for those above named under penalty of suspension by the Supreme President.
- (n) A Group which does not comply with the preceding Bylaws in this Section will be considered inactive. The Supreme President shall suspend such inactive Group and issue an order to stop further payments (not to exceed seventy five percent (75%) of assessments from the Organization to the Group. The Supreme President, within five (5) days of such suspension, shall report his action to the Supreme Board of Directors for its disposition.
- (o) Any Group having an outstanding balance from a previous Slet must have the debt paid within ninety (90) days prior to the upcoming Slet in order to participate.

GROUP OFFICERS

SECTION 6.1.

- (a) The Group Officers shall consist of: Chaplain, President, Vice-President, Recording Secretary, Financial Secretary/Treasurer, Auditors, Director of Sports and Athletics, Physical Director, Physical Directress, Assistant Physical Director, and Assistant Physical Directress. The Physical Fitness Board shall consist of as many members as the Group shall decide. Should the Group decide to add or eliminate any of its officers, it may do so. The Group President, Director of Sports and Athletics, Physical Director, Directress, Assistant Director, Assistant Directress, and the Physical Fitness Board members shall be elected for the period of time between one convention and the next, subject to review at the Group meeting.
- (b) Every Group President shall have a right to be a delegate to the Convention. Only elected Group officers shall serve as alternates

- for Group Presidents. Group Presidents shall have the same rights, privileges, and remuneration as Supreme Officers.
- (c) Active Group Chaplains, Directors of Sports and Athletics, Physical Directors and Directresses will be allowed to attend the Convention as delegates, provided they meet the conditions set forth in SECTION 2.1. Only elected assistants shall serve as alternates for Group Director/Directresses. As delegates, they shall have the same rights, privileges, and remuneration as other delegates.

DUTIES OF THE GROUP OFFICERS

DUTIES OF THE GROUP CHAPLAIN

SECTION 6.2.

- (a) He shall be an ordained cleric of the Catholic Church. In the event that there is no such cleric in the area, permission from the Board of Directors would be required for any other person to fulfill this role.
- (b) He shall fulfill all of the religious duties of the Group in upholding the teachings of the Catholic Church.
- (c) He is invited to submit religious and educational articles to the official publication of the S.C.S.
- (d) He shall be a delegate to the Convention, provided he is an ordained priest/deacon and shall be entitled to the same rights, privileges, and remuneration as other delegates.

DUTIES OF THE GROUP PRESIDENT

SECTION 6.3.

It shall be the duty of the Group President to:

- (a) Organize and accept new Assemblies into the Group and promote the growth of the SCS.
- (b) Call all regular and special meetings of the Group and preside over them.
- (c) Supervise the Group and its Assemblies and promote their activities.
- (d) Supervise the Board of Officers of the Group.
- (e) Approve and sign, together with at least one other Group Officer, all bills payable by the Group Treasurer. All bills shall be presented by the President to the next regular meeting of the Group for approval.
- (f) Organize new Assemblies and promote the growth of the S.C.S.
- (g) He/she shall meet with officers and members of Assemblies and Wreaths, especially those that are inactive, to assist them in revitalizing their local programs.

DUTIES OF THE GROUP VICE-PRESIDENT

SECTION 6.4.

He/she shall assist the Group President in carrying out his official duties. He/she shall encourage Junior Group activities. In the absence of the President, he/she shall acquire all rights and duties of the Group President.

DUTIES OF THE GROUP RECORDING SECRETARY

SECTION 6.5.

- (a) The Group Recording Secretary shall record the minutes of semi-annual and annual meetings of the Groups. He/she shall forward a copy of the minutes for printing in the official publication within ninety (90) days.
- (b) He/she shall have charge of all records of the Group.
- (c) At the expiration of his/her official term, he/she shall return all records and books to the Group.

DUTIES OF THE GROUP FINANCIAL SECRETARY/TREASURER

SECTION 6.6.

- (a) The Group Financial Secretary/Treasurer shall receive and deposit all assessments and other income in a designated bank in the name of the Group.
- (b) He/she shall sign all checks approved by the President.
- (c) He/she shall submit a written report to the Group.
- (d) Upon request of the Supreme Secretary, he/she shall submit an annual financial report to the Home Office.

DUTIES OF THE GROUP AUDITORS

SECTION 6.7.

The Group Auditors shall audit all books and records pertaining to the Group and shall submit a written report of their findings to the Group meeting.

DUTIES OF THE GROUP DIRECTOR OF SPORTS AND ATHLETICS

SECTION 6.8.

- (a) The Group Director of Sports and Athletics shall see that all Assemblies in the Group shall foster athletics and sports. He/she shall be the Chairperson of the Group Physical Fitness Board. He/she shall arrange sporting tournaments. Once a year, he/she shall submit a written report to the Supreme Director of Sports and Athletics on the progress of sports and athletic activities.
- (b) In the event the Group does not have a Sports Director, the Group Physical Director/ Directress will assume this responsibility.

DUTIES OF THE GROUP PHYSICAL DIRECTOR

SECTION 6.9.

- (a) The Group Physical Director shall be the leader of the Group's gymnastic and athletic activities. He must see to it that the physical education program of the Group and all other calisthenics, gymnastic, and athletic activities shall be fostered. He shall arrange calisthenics and gymnastic courses and Slets.
- (b) All Group Physical Directors shall be subject to the orders of the Supreme Physical Director.
- (c) Each and every Group Physical Director must submit a written report on the progress attained in gymnastic and athletic activities to the Supreme Physical Director on an annual basis.

DUTIES OF THE GROUP ASSISTANT PHYSICAL DIRECTOR

SECTION 6.10.

He shall assist the Group Physical Director in carrying out his duties and assume the duties of the Group Physical Director should he resign or be suspended.

DUTIES OF THE GROUP PHYSICAL DIRECTRESS

SECTION 6.11.

The Group Physical Directress shall have charge of the physical education of the female division. She shall assist the Group Physical Director in arranging calisthenics, gymnastic and athletic courses and Slets. She shall submit an annual written report to the Supreme Physical Directress on the progress attained in physical education of the Female Division.

DUTIES OF THE GROUP ASSISTANT PHYSICAL DIRECTRESS

SECTION 6.12.

She shall assist the Group Physical Directress in carrying out her duties and shall assume the duties of the Group Physical Directress should she resign or be suspended.

DUTIES OF THE GROUP PHYSICAL FITNESS BOARD

SECTION 6.13.

The Group Physical Fitness Board shall be an assistant body to the Group Physical Director, Group Physical Directress and the Group Director of Sports and Athletics.

BYLAWS OF THE SUBORDINATE ASSEMBLIES

PURPOSE

SECTION 7.0.

To organize Assemblies for male and female members, with a ritualistic and representative form of government; elect its own officers; carry out the prescribed rules and regulations of these Bylaws; assist the members in sickness and distress, and conduct calisthenics, gymnastic, and athletic programs of the organization.

MEMBERSHIP

SECTION 7.1.

- (a) **INSURABILITY.** To become a member, an individual must meet the underwriting standards of the organization required to process an active life insurance or an annuity certificate
- (b) **MEMBERSHIP ELIGIBILITY.**
 - (1) Supports the ideals of the Catholic Faith.
 - (2) Preserves the Slovak Heritage.
 - (3) Upholds the Bylaws of the SCS.
 - (4) An applicant must apply for membership through a member in good standing or an appointed agent of the SCS. Such application must be made by the forms supplied by the Home Office.
- (c) **INDIVIDUALS WHO MAY NOT BE CONSIDERED.**
 - (1) In any way offends public morality.
 - (2) Supports a group/movement whose aims are contrary to the Catholic Church.
 - (3) Fails to comply to the requirements of the Membership Eligibility.
- (d) **APPLICATION AND ACCEPTANCE.**
 - (1) Applicant is bound by the insurance laws of the State of New Jersey.
 - (2) Applicant is bound in all matters arising out of these Bylaws.
- (e) **RECOMENDERS.**
 - (1) A member of the Slovak Catholic Sokol in good standing may recommend a member.
 - (2) A licensed appointed agent of the Slovak Catholic Sokol.
- (f) **APPLICATION.**
 - (1) Form supplied by the Home Office of the SCS.
 - (2) All underwriting requirements must be met and fulfilled.
- (g) An Assembly may recommend to the Convention or to the Board of Directors as an honorary member a person who has distinguished himself or herself in Slovak social life. Such member shall pay no dues, shall have no voting Privileges, but shall receive the publication gratis.
- (h) An Assembly may upon approval of the Board of Directors accept as a Contributing or Social Member, any person who is

not insurable, but who the Assembly feels will be an asset to the organization.

- (i) An applicant must apply for membership through a member in good standing. Such application must be made on the form supplied by the Home Office and all its requirements must be met and fulfilled.

DUTIES OF MEMBERS

SECTION 7.2.

Regular duties of members shall be: To pay regular and special assessments; to defend the honor and name of the S.C.S.; to foster its advancement; to become citizens of the U.S.A. or Canada; to wear the emblem of the S.C.S.; to attend meetings of their respective Assemblies; to participate in athletics or calisthenics and gymnastics; to engage actively in the programs of their respective Assemblies; to notify the Secretary of the Assembly of their respective changes of address within thirty (30) days thereof; to notify the Secretary of their respective Assemblies of their marriage within fourteen (14) days thereof; to attend, where at all possible, the funeral of a member; to keep secret all deliberations of their Assembly; to inspect the books and records of the Assembly.

ADDITIONAL DUTIES AND EXPULSION OF MEMBERS

SECTION 7.3.

Upon violation of any of the following provisions a member will be expelled from the Assembly and the organization and all his/her rights and privileges as a member will cease and terminate, subject, however, to the Non-Forfeiture provisions:

- (a) A member must pay the monthly or other dues, fines, or assessments levied against him/her, on or before the due date, but a grace period of three (3) months will be allowed for any payment (after the first) during which time the Certificate will remain in full force and effect.
- (b) A member convicted of a crime which, under the law of the State of his/her conviction is a felony, shall be expelled by the Supreme President.
- (c) A member who shall approve or propagate Anti-Catholic, anti-Slovak or anti-American newspapers, books, electronic or other media shall be expelled by the Supreme President.
- (d) A member aggrieved by the action of the Supreme President or the Supreme Secretary, or both, in expelling such member, or dissatisfied with the decision of the Assembly wherein his/her rights as a member may be affected, or if he/she be aggrieved or dissatisfied for any other reason whatsoever, before proceeding in a Civil Court against the organization, any Assembly or Group

- thereof, or against an office or member of the S.C.S., shall first seek redress before the Board of Directors of this organization.
- (e) Upon expulsion, all claims and monies paid into the organization, by or for the member, shall be forfeited entirely and conclusively, except as to any accrued non-forfeiture value of any certificate then existing.

ORGANIZING NEW ASSEMBLIES

SECTION 8.0.

- (a) To organize a new Assembly in a locality where no Assembly exists, at least twenty-five (25) persons, having the qualifications set out in these Bylaws for membership, must file a petition with the Supreme President for admittance. If the petition is granted, the Supreme President shall notify the Home Office thereof, whereupon such new Assembly shall receive a number and all necessary applications for membership.
- (b) Every newly organized Assembly shall be assigned to the nearest Group.

DUTIES OF ASSEMBLIES

SECTION 8.1.

- (a) Each Assembly shall do everything in its power to aid its destitute and needy members. An effort at financial assistance must be made by the Assembly before petitioning the Home Office for assistance.
- (b) Each Assembly shall have a committee whose duty it shall be to visit seriously ill and house-bound members.
- (c) In the event of death of a member, the Assembly may designate the amount which shall be expended from the treasury of the Assembly for an expression of condolence (floral wreath, Mass, etc.)
- (d) After the death of a member, the members of the Assembly shall, for a period of at least three (3) months thereafter, offer prayers for the salvation of the soul of the deceased member.

DUES

SECTION 8.2.

- (a) Each member shall forward to the Home Office such monthly dues, assessments, and charges as shall be set out in his/her Certificate, issued in accordance with the age, class, and amount of his/her Death Benefit. He/she shall also pay such assessments and charges as may be imposed upon him/her by the organization.
- (b) All business of every kind and nature which the member may have with the organization may be transacted either through the

Assembly or directly with the Home Office.

TRANSFER FORMS

SECTION 8.3.

- (a) A member, except a Supreme Officer, moving to another town or city where an Assembly of the S.C.S. shall already exist, may secure a transfer form from his/her Assembly and join the Assembly of his/her new place of residence.
- (b) An Assembly shall accept a transferring member, provided such member shall have paid all his/her dues, assessments and other charges to his/her original Assembly and shall have secured a transfer from there from, to be submitted to the new Assembly.
- (c) A member desiring to transfer from one to another Assembly in the same municipality must give sufficient reason to the Supreme President, who shall decide whether the transfer shall be allowed.

DUTIES, SUSPENSION AND EXPULSION OF ASSEMBLIES

SECTION 8.4.

- (a) An Assembly must remit to the Home Office any financial obligations owed by it within ninety (90) days of due date.
- (b) Should an Assembly fail to pay such obligation within ninety (90) days from the date of suspension, such Assembly shall be expelled by the Supreme President and Supreme Secretary, its charter revoked, and the property of the expelled Assembly shall revert to the organization.
- (c) Should an expelled Assembly have members who can prove to the satisfaction of the Supreme Secretary that their dues are paid up to date, then, and in that event, the Supreme Secretary may cause a transfer of their membership to the nearest Assembly. If such member shall refuse to be transferred, the organization shall pay him/her the Cash Surrender Value of his/her certificate and the membership of such person shall be terminated by the Supreme Secretary.
- (d) An Assembly, upon due notice, must admit to its meetings a Supreme Officer or a representative of the Supreme Assembly and during such visit the routine of the Assembly shall be suspended, and preference given to the business of the Supreme Officer or representative if it shall concern the official business of the organization.
- (e) Upon the request of a Supreme Officer or representative of the Supreme Assembly, it shall be the duty of the Assembly to submit for examination all books and records and give all information or explanation requested.

- (f) Should an Assembly fail to conduct itself according to the Bylaws of the organization, or not expel any member who has been expelled from the organization by the Supreme President, or Supreme Secretary. The Supreme President shall suspend such Assembly and shall fine or expel such Assembly.
- (g) No Assembly shall initiate a new member in any manner other than prescribed by these Bylaws.

MEETINGS

SECTION 8.5.

- (a) Assembly meetings shall be held at least once each and every month, at such time and place as shall be designated by the Assembly itself, the meetings shall be conducted according to Robert's Rules of Orders.
- (b) Annual Meetings of the Assembly will be held at which time the election of officers, shall be held, annual reports of officers made and filed, and the financial condition of the Assembly reported upon to the members. Notice of annual meetings shall be published in the official publication of the organization in ample time prior to the meeting.
- (c) A financial report of the Assembly shall be submitted at the regular meeting.
- (d) A majority of the elected officers of the Assembly shall constitute a quorum for the purpose of the monthly meeting.
- (e) A special meeting may be called by the President of the Assembly upon request of two-thirds (2/3) of the membership. At special meetings, only those subjects shall be acted upon for which the special meeting was called.

OFFICERS OF THE ASSEMBLY

SECTION 9.0.

- (a) The officers of the Assembly shall be: Chaplain, President, Vice President, Recording Secretary, Financial Secretary, Treasurer, Auditors, Physical Director/Directress, Assistant Physical Director/Directress, Director of Sports, Sergeant-at-Arms, and Flag Bearers. If there is a need, an Assembly can conduct its business without a full complement of officers.
- (b) The officers shall be elected for one (1) year and remain in office until replaced by new officers.
- (c) Candidates who have been members of an Assembly at least one (1) year, and attended meetings regularly, may be elected to office.

DUTIES OF THE CHAPLAIN

SECTION 9.1.

- (a) He shall be an ordained Catholic cleric. In the event there is no such cleric in the area, permission from the Board of Directors would be required for any other person to fulfill this role.
- (b) He shall fulfill all the religious duties of the Assembly in upholding the teachings of the Catholic Church.
- (c) He is invited to submit religious and educational articles to the official publication of the organization.

DUTIES OF THE PRESIDENT

SECTION 9.2.

- (a) The President shall be the leader of the Assembly and shall represent it; he/she shall conduct all meetings and preserve order in the Assembly.
- (b) He/she shall repeat all motions made at the meetings and shall sign all correspondence and bills. He/she shall be responsible for the seal.
- (c) He/she shall submit all seconded motions to vote; should he fail to do so, the Vice-President, upon the instructions of the majority of the members present, shall put the question to a vote.
- (d) The President's vote shall be the deciding vote in a tie. Should the President refuse to vote, the motion shall fail.
- (e) Should the President desire to enter the debate, he/she shall first relinquish the chair to the Vice-President.
- (f) He/she shall appoint a committee for the visitation of the sick. He/she shall arrange with the Recording Secretary for the attendance of members at funerals of deceased members and, if possible, shall accompany the procession to the cemetery.
- (g) Where no provision has been made in these Bylaws to cover an infraction committed by a member, the President shall use his/her discretion whether to fine the offending member or file charges against him/her.

DUTIES OF THE VICE-PRESIDENT

SECTION 9.3.

The Vice-President shall assist the President in the performance of his/her duties and assume the duties of the President in his/her absence.

DUTIES OF THE RECORDING SECRETARY

SECTION 9.4.

- (a) He/she shall record the minutes of the regular and special meetings of the Assembly.

- (b) He/she shall attend to all correspondence with the approval of the President.
- (c) He/she shall log all members present at all meetings.
- (d) Upon the expiration of his term of office, he/she shall return all books and records, in good order to the Assembly.

DUTIES OF THE FINANCIAL SECRETARY

SECTION 9.5.

- (a) He/she shall have custody of the financial records and membership roster, receive all monies and deliver such money to the Treasurer, make receipts, and enter all income and disbursements.
- (b) Upon the expulsion of a member, it shall be the duty of the Financial Secretary of the Assembly to notify the Supreme Secretary, stating the reasons thereof.
- (c) He/she shall submit all checks approved by the Assembly for payment to the President, who shall sign them; he/she shall draw upon the Treasurer for the required money, giving his/her receipt thereof.
- (d) He/she shall submit the financial records to the Auditors as required.
- (e) Upon request of the Supreme Secretary, he/she shall submit a financial statement to the Home Office. Non-compliance will result in forfeiture of assessments.
- (f) The Financial Secretary of an Assembly shall be directly responsible for his/her office to the Supreme Secretary at the Home Office.
- (g) Upon the expiration of his/her term of office, he/she shall return all books, records, and receipts, in good order to the Assembly.

DUTIES OF THE TREASURER

SECTION 9.6.

- (a) The Treasurer shall have custody of all Assembly monies. He/she shall deliver all paid bills to the Financial Secretary. He/she shall not deliver for payment any checks until they have been approved and signed by at least two designated officers. Any change in this procedure must have the approval of the Supreme Secretary.
- (b) He/she shall keep on hand in cash no more than Twenty-Five Dollars (\$25.00). The balance of the Assembly funds shall be deposited in its name in a commercial banking institution designated by the President and shall be withdrawn only upon the signature of at least two (2) officers.
- (c) He/she shall submit a financial report monthly.

- (d) Upon the expiration of his/her term of office, he/she shall return to the Assembly, in good order, all financial records and other personal property of the Assembly in his/her possession.

DUTIES OF THE AUDITORS

SECTION 9.7.

They shall audit the books of the Assembly at least once a year and shall give a full report to the Assembly at the annual meeting.

DUTIES OF THE DIRECTOR OF SPORTS AND ATHLETICS

SECTION 9.8.

He/she shall teach and encourage athletics and sports, arrange for athletic meets and games, and submit a report on an annual basis to the Group Director of Sports and Athletics. Only a member who shall have an adequate knowledge of all phases of sports and athletics shall be elected to the office of Director of Sports and Athletics.

DUTIES OF THE PHYSICAL DIRECTOR/DIRECTRESS

SECTION 9.9.

- (a) The Physical Director/Directress shall be the leader of the Assembly in calisthenics and gymnastics. He/she shall conduct all drills, keep order, and see that all apparatus is kept in good condition.
- (b) He/she shall be present at all calisthenics and gymnastic exhibitions and shall lead the participants to the Slets and to the various exhibitions of the Assembly.
- (c) He/she shall report to the Group Physical Director/Directress and to the Assembly on an annual basis as to the progress made in calisthenics and gymnastics by the members and the number of participating drillers and gymnasts.

DUTIES OF THE ASSISTANT PHYSICAL DIRECTOR/DIRECTRESS

SECTION 9.10.

The duties of the Assistant Physical Director and Directress shall be to assist the Physical Director and Directress, and, in his/her absence, to substitute for him/her. The Assistant Physical Director/Directress shall be present at all exercises and use every precaution to protect the participants from injury.

DUTIES OF THE FLAG BEARERS

SECTION 9.11.

There shall be two (2) Flag Bearers, who shall care for and carry the Assembly flag at all public functions.

DUTIES OF THE SERGEANT-AT-ARMS

SECTION 9.12.

The Sergeant-at-Arms shall take care that no one enters or leaves the meeting during the session without the permission of the President. He/she shall carry out all orders of the President directed to him/her.

SALARIES AND SURETY BONDS OF THE OFFICERS

SECTION 9.13.

The officers of the Assembly shall receive such remuneration as may be determined by the Assembly meeting, but the total of such remuneration of all officers shall not exceed twenty-five percent (25%) of the annual Assembly assessments derived from the organization.

COMMITTEES

SECTION 9.14.

Each Assembly may establish as many committees as deemed necessary by the officers and members.

THE PATRON SAINT'S DAY

SECTION 10.0.

Every Assembly and member thereof should observe the day of its patron saint every year. The members should be present that day in church at Mass, if possible.

DISSOLUTION OF AN ASSEMBLY

SECTION 10.1.

- (a) An Assembly, having fewer than twenty-five (25) members, shall be dissolved and transferred by the Supreme Secretary to the nearest Assembly. Its membership and all its property shall be incorporated therein.
- (b) Should such consolidation be impossible, the property of the dissolved Assembly shall revert to the Home Office of the S. C. S.
- (c) Should any Assembly, regardless of the number of members dissolved for whatever cause or by whatever means, and should the members therein refuse to be transferred to and merge with another Assembly, all its assets of any kind shall be automatically transferred and assigned to the Home Office S. C. S. Its last officers preceding the dissolution shall be trustees of the assets for the benefit of the S.C.S.
- (d) If any Assembly shall merge with another Assembly of the S.C.S., its assets, regardless of kind and nature, shall be transferred to and

become part of the assets of the Assembly with which it is merged.

PLEDGE OF ALLEGIANCE

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, One Nation under God, indivisible, with liberty and justice for all.



THE STAR-SPANGLED BANNER (The National Anthem)

Oh! Say, can you see, by the dawn's early light,
What so proudly we hailed at the twilight's last gleaming,
Whose broad stripes and bright stars through the perilous fight,
O'er the ramparts we watched were so gallantly streaming?
And the rocket's red glare, the bombs bursting in air,
Gave proof through the night that our flag was still there!
Oh! Say does that Star - Spangled Banner yet wave
O'er the land of the free and the home of the brave.

O CANADA

O Canada! Our home and native land!
True patriot love in all thy sons command.
With glowing hearts we see thee rise,
The true north strong and free;
From far and wide, O Canada!
We stand on guard for thee.
God keep our land glorious and free!
O Canada! We stand on guard for Thee.
O Canada! We stand on guard for Thee.

NAD TATROU SA BLÝSKA

1. [:Nad Tatrou sa blýska
hromy divo bijú.:]
[:Zastavme sa bratia!
Veď sa ony stratia,
Slováci ožijú.:] aby sa prebralo.:]
2. [:To Slovensko naše
dosiaľ tvrdo spalo:]
[:Ale blesky hromu
vzbudzujú ho k tomu,
aby sa prebralo.
3. [:Už Slovensko vstáva,
putá si strháva.:]
[:Hej rodina milá,
hodina odbila,
žije matka Sláva!:]
4. [:Ešte jedle rastú
na krivánskej strane.:]
[:Kto sa Slováč cíti,
nech sa šable chytí
a medzi nás stane!:]

HEJ, SLOVÁCI!

Hej, Slováci, ešte naša slovenská rec žije, dokiaľ naše verné srdce za náš národ bije! Žije, žije duch slovenský, bude žiť na veky. Hrom a peklo, márne vaše proti nám sú vzteky! Hrom a peklo, márne vaše proti nám sú vzteky!

Jazyka dar zveril nám Boh, Boh náš hromovládny, Nesmie nám ho teda vyrvať na tom svete žiadny; I nechže je koľko ľuď, toľko čertov v svete; Boh je s nami; kto proti nám, toho parom zmetie! Boh je s nami; kto proti nám, toho parom zmetie!

OATH OF OFFICE OF SUPREME OFFICERS

I.....do solemnly swear that I will execute faithfully the office to which I was elected. and will fulfill my duties according to the Bylaws of the Slovak Catholic Sokol; I shall work

for the growth of the Slovak Catholic Sokol with all my heart and soul; I shall guard the society's property, perform my duties diligently and, after the expiration of my term, I shall turn over any monies and books I may have to my successor. This I bind myself to fulfill upon my honor, SO HELP ME GOD.

OATH OF OFFICE OF GROUP OFFICERS

I.....do solemnly swear that I will execute faithfully the office to which I was elected and will fulfill my duties according to the Bylaws of the Slovak Catholic Sokol. I shall work for the growth of this Group with all my heart and soul. I shall guard the society's property, perform my duties diligently, and, after the expiration of my term, I shall turn over any monies and books I may have to my successor. This I bind myself to fulfill upon my honor, SO HELP ME GOD.

OATH OF OFFICE OF ASSEMBLY OFFICERS

I.....do solemnly swear that I will execute faithfully the office to which I was elected and will fulfill my duties according to the Bylaws of the Slovak Catholic Sokol; I shall work for the growth of this Assembly Wreath, with all my heart and soul; I shall guard the society's property, perform my duties diligently, and, after the expiration of my term, I shall turn over any monies and books I may have to my successor. This I bind myself to fulfill upon my honor, SO HELP ME GOD.

OATH OF NEW MEMBERS

I.....do solemnly promise -- as your fraternal brother/sister -- that I will abide by and support -- the Bylaws of the Slovak Catholic Sokol. -- I do further promise -- that I will defend and aid -- always and everywhere -- the principles, honor and good name of the Slovak Catholic Sokol -- our country and nation, the United States of America/Canada - I further promise upon my honor -- that I will remain your true fraternal brother/sister -- SO HELP ME GOD.

PRAYER FOR DECEASED MEMBER

Farewell Dear Sokol

In the name of the Father, the Son, and the Holy Spirit, Amen. Heavenly Father, we have gathered as fraternal brothers and sisters of the Slovak Catholic Sokol to say farewell to our brother/sister
.....We reflect on his/her faith in God and how he/she practiced the ideals of Sokolism with the spirit, pride, and graciousness

of our founding fathers. Our brother/sister
.....promoted charity and benevolence in the honor of
all people in the name of the Lord. May we gather strength from his/her
life to guide us in all that we do for God and Country. Dear God, we pray
that the soul of our departed Sokol/Sokolka and all departed Sokol and
Sokolky will enter into everlasting life with you.

LET US PRAY;

Our Father. . . Hail Mary. . . Glory be. . .

-Bless him/her Almighty Father and may perpetual light shine upon him/
her. In the name of the Father, the Son, and the Holy Spirit. Amen.

FAREWELL DEAR SOKOL ZDAR BOH!

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